

Date: \_\_\_\_\_

To,

SSPL Commodities Pvt Ltd,  
New No-11 Old No-5  
Bishop Wallers Avenue West  
Mylapore  
Chennai-600 004

Sir,

I/we \_\_\_\_\_ (name of the client-Individual/Non-individual),  
having trading account with Unique Client Code \_\_\_\_\_ allotted to me/us by your  
broking house situated at \_\_\_\_\_ (branch name) since \_\_\_\_\_ (date of activation  
of the account).

I/we am/are not trading in commodity futures contracts on the MCX trading platform since  
\_\_\_\_\_ (last trade date). However, I/we am/are desirous to start trading again in  
commodity futures contracts on the MCX platform. In this regard, you are requested to  
reactivate my/our trading account and allow trading with immediate effect.

1. I/We have completed all the KYC formalities and submitted all the required documents  
thereof (Proof of Identity, Address Proof, Bank Proof, PAN, etc.), at the time of opening the  
trading account originally and enrolling as a client with you.

2. There are no changes in respect of my/our Address, Bank account, PAN details, as  
provided to you earlier. Further, there is no material change in the other information provided  
to you in KYC Form.

I/we declare that the information given above is true to my/our knowledge. I/we, therefore,  
request you that the requirement of fresh KYC may not be insisted upon.

Yours Faithfully,

\_\_\_\_\_

Or

For (Name of the Non-individual client)

\_\_\_\_\_  
(Name of the Authorized Signatory - Designated Director/Managing  
Partner/Karta/Proprietor)